



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY

AUGUST 15, 2011

7:00 P.M.

• **5:30 pm – FINANCE COMMITTEE MEETING**

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. August 1, 2011

3. COMMUNICATIONS

a. Jon Henry/Town – Email Request

4. REPORTS

a. Finance Committee Minutes – 8/1/2011

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

a. Zoning Ordinance Text Amendment – Article 7.2 – Definition of Family

b. Shoreland Zoning Ordinance Text Amendment – Section 17 – Definition of Family

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

a. Lowell T. Sherwood, Jr. – Appointment to Board of Assessment Review

3. UNFINISHED BUSINESS

a. Update on Boat Abandonment

b. Set Mil Rate – 2011/2012 Tax Year

NOTE: The Council will take a 5-minute recess at 8:00 pm.

- c. Pool Air Handling System Replacement – Recommendation of Services Committee to Request Specifications from Woodard & Curran to be used for Solicitation of Bids
- d. David Crocker Letter re Legal Status of 2001 Comprehensive Plan
- e. Committee on Committees Recommendation to Accept Draft Departmental Handbooks for Pool, Library and Recreation Departments Until Comprehensive Plan is Complete

4. NEW BUSINESS

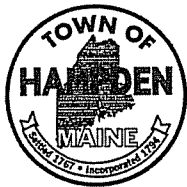
- a. Application for Renewal of a Victualers License received from Highlands Corner Store at 557 Kennebec Road
- b. Applications for Renewal of Outdoor Wood-burning Furnace Licenses:
 - 1. Richard Golding
 - 2. Rodney Stanhope
 - 3. Scott Stanhope
 - 4. Gary Thibodeau
- c. Change in Council Email Addresses to Town-owned Accounts
- d. Proposed Amendment to Fees Ordinance re Pool Fees – Recommendation of Services Committee and Introduction for Public Hearing
- e. Citizen Comprehensive Plan Committee – New Rule – Councilor Hornbrook

D. COMMITTEE REPORTS

E. MANAGER'S REPORT

F. COUNCILORS' COMMENTS

G. ADJOURNMENT



A-2-a

HAMPDEN TOWN COUNCIL MINUTES

August 1, 2011

Attending:

Councilor Andre Cushing
Councilor William Shakespeare
Councilor Jean Lawlis
Councilor Kristen Hornbrook
Councilor Thomas Brann
Councilor Shelby Wright
Mayor Janet Hughes

Town Manager Susan Lessard
Town Attorney Tom Russell
Public Safety Director Joseph Rogers
Interested residents

- A. **CONSENT AGENDA** – *Request by Councilor Hornbrook to pull items 3 .a. and 3. b. from the consent agenda for discussion. Motion by Councilor Shakespeare, seconded by Councilor Brann to accept the balance of the consent agenda. Unanimous vote.*

Councilor Hornbrook requested that the public be allowed to address the Council on items 3 a. and 3 b. Motion by Councilor Cushing, seconded by Councilor Brann to move item 3.a. to Old Business Item 3.g. for discussion purposes. Unanimous vote.

After considerable discussion over whether or not this item should be moved to the policy agenda during this meeting, there was a Motion by Councilor Cushing, seconded by Councilor Brann to place Item 3.b. on the next regular Council Agenda under Old Business to allow for discussion by the public. Vote 6 – 1 (Hornbrook).

1. SIGNATURES

2. SECRETARY'S REPORTS

3. COMMUNICATIONS

- a. Email/Legal Opinion Janet Hughes, Hughes Brothers/HBA – Request for Inclusion on Agenda by Linda Valcourt
- b. David Crocker/Town re: Legal Status of 2001 Comprehensive Plan

4. REPORTS

- a. Finance Committee Minutes – 7/18/2011
- b. Infrastructure Committee Minutes – 7/25/2011
- c. Communications Committee Minutes – 7/21/2011

B. PUBLIC COMMENTS - None

C. POLICY AGENDA

1. PUBLIC HEARINGS - None

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Nomination Papers Available August 10th –Town Council, Districts 1-4, SAD #22 Board of Directors and Water District Board of Trustees – *The Town Manager explained that Nomination Papers would be available from the Town Clerk from August 10, 2011 through September 8, 2011. Papers for all offices must be returned to the Town Clerk by close of business on September 8th.*

3. UNFINISHED BUSINESS

- a. MDOT Sidewalk Grant Acceptance – *Tabled until the August 15, 2011 meeting.*
- b. Chevron/City of Bangor Request for use of Sewer System – Infrastructure Committee Recommendation – *Motion by Councilor Brann, seconded by Councilor Cushing to authorize the Town Manager to negotiate with Chevron and the City of Bangor the terms under which Chevron can hook into the Town sewer system. Unanimous vote.*
- c. Bid Award – (2) 1-ton Trucks – Public Works Dept. – Infrastructure Committee Recommendation – *Resident Jeremy Williams cautioned the Town in its purchase of one-ton trucks to make sure that the trucks, once loaded, would not be over their gross vehicle weight limits. Motion by Councilor Shakespeare, seconded by Councilor Brann to accept the Infrastructure and Finance Committee recommendations to purchase two one-ton F350 vehicles from Darlings for a total cost of \$61,690 to be funded from Public Works Equipment Reserve over a five year repayment period. Vote 6 – 1 (Hornbrook)*
- d. Proposed Zoning Ordinance and Shoreland Zoning Text Amendments re Definition of Family – Introduction for Public Hearing *Councilor Lawlis introduced this item for Public Hearing at the next regular Council Meeting on Monday, August 15th.*
- e. Committee on Committees Recommendation to Accept Draft Departmental Handbooks for Pool, Library and Recreation Departments Until Comprehensive Plan is Complete – *Councilor Cushing explained the background for the Committee on Committees and that the purpose of the proposed Handbooks was to provide guidance to members of the Citizen advisory committees. Councilor Hornbrook indicated that she had not had sufficient time to review the supplied information, and was uncomfortable in voting to approve the documents without a more exhaustive review. Motion by Councilor Cushing seconded by Councilor Brann to accept the Committee recommendation. Following discussion, a motion was made by Councilor Shakespeare, seconded by Councilor Cushing to table the item until the meeting on August 15th to allow Councilors additional time to review this information. Unanimous vote.*

- f. Committee on Committees Recommendation for Services Committee to Inventory Parks, Trails and Town-owned Open Space – *This was referred to the Services Committee.*
- g. *Email from Agenda Item A. 3.a. – Mayor Hughes turned the meeting over to Deputy Mayor Cushing since the email in question was written by Janet Hughes from Hughes Construction to the Hampden Business Association. Deputy Mayor Cushing opened the subject up to public comment.*

Linda Valcourt, 205 Monroe Road – considered the email to a violation of the Town's Ethics Ordinance, a misrepresentation of Bernie Philbrick and his views. She had requested that the subject be put on the agenda again for discussion since nothing was said about it when it was part of the July 18th Council Consent Agenda.

Lisa Carter, Western Avenue – spoke as President of HALO in regard to the mission of that organization and of her feelings that Bernie Philbrick was maligned in the email sent by Janet Hughes and that the email should have been considered a violation of the Ethics Ordinance. The Town Manager, who was keeping notes for the meeting asked Mrs. Carter if she could provide a copy of her prepared remarks for the record and Mrs. Carter agreed to do so via email.

Albie Valcourt – 205 Meadow Road – indicated that he believes that some Councilors are afraid of information and do not want to work cooperatively with landowners who are just concerned about trying to protect their property rights.

Jeremy Williams – 1334 Carmel Road North – indicated that he believed that the Council should get back to basics, mend fences with those who have been disenfranchised in the process, and bring civility back to the local government level. He stated that he believes that the Citizen Comp Plan review is going well and that all should work toward what is best for Hampden.

Councilor Hornbrook stated that based on the legal opinion from the Town Attorney she believed that the Political Activities section of the Code of Ethics should be removed from the document since it apparently infringed on the rights of free speech of the Town Councilors. The Town Attorney clarified his position on the matter by stating that his opinion was in regard specifically to the one email in question and whether it was in violation of that ordinance – not whether or nor the entire ordinance language was not appropriate.

4. NEW BUSINESS

- a. Acceptance of Urban/Rural Initiative Program Funds – Infrastructure Committee Recommendation – *Motion by Councilor Brann, seconded by Councilor Cushing to authorize the Town Manager to sign for acceptance of the 2011/2012 URIP funds from the Maine Department of Transportation. Unanimous vote.*

- b. Papermill Road Culvert Replacement – Infrastructure/Finance Committee Recommendations – *The Town Manager explained that the Infrastructure and Finance Committee had recommended that a deteriorated culvert on Papermill Road be replaced in this fiscal year with funds to be taken from the Public Works Reserve account since the item was not budgeted as part of work for this fiscal year. It currently presents not only a drainage problem but a public safety concern as well. Motion by Councilor Shakespeare, seconded by Councilor Brann to approve the Papermill Road culvert replacement project at a cost not to exceed \$10,000 from Public Works Reserve. Unanimous vote.*
- c. Notice of Boat Abandonment – 12 M.R.S § 1866(2)(C) – *Tabled until the 8/15/2011 meeting.*
- d. Sewer Commitment – 4/1/2011 to 6/30/2011 – *Motion by Councilor Cushing, seconded by Councilor Brann to approve the Sewer Commitment for the period from April 1, 2011 through June 30, 2011. Unanimous vote.*
- e. Application for Renewal of Victualers License received from Hampden Country Club, 25 Thomas Road – *Motion by Councilor Cushing, seconded by Councilor Wright to approve the renewal of the Victualer's License for Hampden Country Club. Unanimous vote.*

D. COMMITTEE REPORTS – *Mayor Hughes reported that Finance was working on a review of the Code of Ethics, Council Rules, and Charter, had discussed whether or not the Town should consider issuing license plates and determined not to go forward with a recommendation for that activity at this time, made recommendations on items for the current agenda in regard to truck purchase, culvert funding, and URIP monies.*

Councilor Cushing reported that the Committee on Committees would be meeting again on August 16th to finish the rest of its work.

Councilor Hornbrook reported that the Communications Committee had met on July 21st and discussed new programs, one of which may feature Ed Webster, the newsletter, a lower cost option for video streaming that will be further explained at the next meeting on September 13th, a change in meeting dates from the 3rd Thursday to the second Tuesday of each month – with no meeting to be held in August due to the absence of Councilor Cushing. In addition, the Town Manager is putting together information for use on the Town Website that will feature photos and bios of Town Councilors.

Councilor Lawlis reported that the Services Committee would be meeting on August 9th and would be going over rules for the trails involved in the MSAD #22 Trails project.

E. MANAGER'S REPORT – *The Manager's report is attached to and made a part of the permanent record of the meeting. Based on information in the report related to the Manager being on vacation the first full week of September, it was the consensus of the Council to hold only one meeting in that month, that being on September 19th.*

F. COUNCILORS' COMMENTS – *Councilor Cushing asked if the Infrastructure Committee had discussed the Water District changes. The Town Manager reported that the Infrastructure Committee would be discussing that issue at its next meeting on August 22nd.*

G. ADJOURNMENT – *The meeting was adjourned at 9:15 p.m.*

Respectfully submitted,

*Susan Lessard
Town Manager*

MANAGER'S REPORT
August 1, 2011

Children's Day – Remember to mark your calendars – Children's Day is just a few weeks away. Reserve August 20th for a day of family fun! The Committee is still seeking volunteers to help with set up, events, and clean up as well.

Government on the Go! – The most recent edition of Government on the Go! went out on July 29th. In addition, the most recent edition of the newsletter was in mailboxes on July 23rd. My apology for the error in the website address that was part of the question of the quarter. I have posted the correction on the front page of the website and included it in Government on the Go! as well. We have had a number of responses to the Question of the Quarter related to funding of outside agencies. I will compile those and make them available when the Council discusses that subject over the course of the coming year.

Front Office Clerk Position – I have placed the ad for a Front Office Clerk to replace Tammy Ewing who is taking over for retiring Finance/HR officer Janie Pitcher when she retires in September. It is on the Maine Municipal Association website as well as in the Bangor Daily News, on our website, and in the most recent Government on the Go!. We have already received a number of applications from qualified persons. I am sure we will be able to secure the services of a well-qualified individual for the position. Applications close on August 11th and interviews will be held the following week.

September 5th Council Meeting – Does the Council wish to hold the regular meeting on September 6th (rescheduled from 9/5 due to Labor Day)? As cited at an earlier meeting – I will not be present for that meeting due to vacation plans.



Susan Lessard <manager@hampdenmaine.gov>

Fwd: Hampden Town Council

7 messages

Jonathan Henry <jhenry@maine.edu>

Tue, Aug 2, 2011 at 4:38 PM

To: manager@hampdenmaine.gov, hughestowncouncil@gmail.com

Cc: wrighttowncouncil@gmail.com, Andre Cushing <andrec@roadrunner.com>, tombrann@tds.net, lawlistowncouncil@gmail.com, wmsakespeare@hotmail.com, hornbrooktowncouncil@gmail.com

TO: Mayor Hughes and Susan Lessard
CC: Hampden Town Councilors

I am really startled by the enclosed citizen's email to me. If you know who it might be, I am eager to contact him/her and start a conversation. I have only had one (1) public comment on the Town's affairs (my letter to the editor endorsing Shelby Wright in June), and two private communications on Facebook with one councilor, followed by phone conversations with that councilor. So I am puzzled, and quite upset by the tone and lack of civility. I have also never seen the email exchange that this person had with my father-in-law, nor did Matt ever mention it to me. I had no idea people had such anger against him.

I appreciate any assistance you -- or other Councilors -- can offer in identifying this citizen. I am quite upset by the implications in this person's email communication. It is uncivil and even frightening, especially the email to Matt Arnett. What did I do? Does anyone know? I would like to contact him/her in person.

Thank you in advance for your assistance.

Jon Henry, 85 Kennebec Rd, Hampden

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Jonathan H. Henry, Dean of Enrollment Services ~ jhenry@maine.edu
University of Maine at Augusta ~ www.uma.edu
[207/621-3136](tel:2076213136) ~ Blackberry [207/944-3190](tel:2079443190)

----- Forwarded message -----

From: **Jonathan Henry** <jhenry@maine.edu>
Date: Tue, Aug 2, 2011 at 4:18 PM
Subject: Re: Hampden Town Council
To: m.mahew@aol.com

Mr. or Ms. M.Mahew,

Since your email was not signed, I do not know who you are. I also would like to know to

what you are referring " in the last couple weeks." I have only had one exchange with one Town Councilor on a Facebook account regarding anything related to the town in the last weeks. I have called that Councilor and she does not recollect your email address as a person that she knows. So I am quite puzzled.

Since we have not met -- or I don't believe we have -- I also do not understand your assumptions that I was a good person who is now no longer welcomed in a town in which I have lived for 13 years. How do you know me?

May I call you to discuss your concern, or at least to understand what I did to you to invite such vitriolic language against me, when we have never met?

I am not comfortable using my university email account to continue this personal conversation related to town affairs. How may I best contact you?

Thank you in advance for taking the initiative, and having the courtesy to let me know of a way to contact you.

Jon Henry (not John)

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Jonathan H. Henry, Dean of Enrollment Services ~ jhenry@maine.edu
University of Maine at Augusta ~ www.uma.edu
[207/621-3136](tel:2076213136) ~ Blackberry [207/944-3190](tel:2079443190)

On Tue, Aug 2, 2011 at 3:16 PM, <m.mahew@aol.com> wrote:

John, when I sent this email out to your father-in-law I was still under the assumption that you were a good, honest, level headed person. But after hearing the things that you say and do, I think this email fits you too. Your self righteous attitude is not welcomed in this town. You spout off and you repeat things that are not even true. Before you take a stand, I caution you to get the facts. Please don't carry the water for those that lie. You have lost credibility in the last couple weeks with your heavy handed and untruthful approach.

Matt Arnette:

It has now been several days since the election for a new town council member in Hampden. I must admit that even though we have been acquaintances for some time now, I find it necessary to express myself to you.

It has been disappointing to hear you slander people in this town. I don't know why I find this shocking coming out of your mouth, but I do. Because of your political beliefs, you obviously don't think that others should ever stand up and voice their opinion. Mr.

Arnette, you are wrong. Your left wing agenda has divided this town. You have been instrumental in promulgating your socialist views and turning neighbor against neighbor. Good going Pal!

What is most unsettling is that you call yourself a "Man of the Cloth"! I recently read an article written by a Rev. that pastors a church in this area. The title of the article is - There Are No Adult Conversations With Political Correctness. The article started out with - "When someone was losing an argument, he would often resort to name-calling and intimidation. It usually worked when logic wasn't on your side because few people could stand up under verbal intimidation. In logic, this is called an ad hominen argument, one that doesn't rebut the issue but attacks the person making the issue. It is effective.

This tactic is common nowadays. Anyone who strays from the politically-correct line is demonized. More and more, those attacked simply remain quiet or go along.

As columnist John Hawkins has said, "It has become almost impossible to have adult conversation about certain subjects. The moment you try to do so, legions of grievance mongers, ideologues and bottom feeders start belting out scripted responses that have nothing to do with the topic at hand and everything to do with what they imagine your motivation to be and how ugly, stupid and flawed they think you are as a human being.

Your comments mirror those of the far left, "They are certainly entitled to cling to backwoods, uneducated, reality-rejecting views But their religious freedom doesn't call for the rest of us to pretend their views aren't disgusting and hateful! WOW - Does the Wild Wild West ring a bell?

Anyone opposing your socialist agenda is demonized. For those that do speak up, they are made to pay.

Frederick Douglas, 1857 - Find out just what the people will submit to and you have found out the exact amount of injustice and wrong which will be imposed upon them; and these will continue until they are resisted with either words or blows, or with both. The limits of tyrants are prescribed by the endurance of those whom they oppress. Sounds a lot like you, doesn't it Matt?

Political Correctness: A doctrine fostered by a delusional, illogical liberal minority, and rabidly promoted by an unscrupulous mainstream media, which holds forth the proposition that it is entirely possible to pick up a turd by the clean end.

I don't blame you for moving out of Dodge. You led the charge to confiscate the land right out from under the people in Hampden. You turned neighbor against neighbor. You slandered people that are home grown, right here in Hampden. You are an angry man because your plan was exposed. You were exposed. Don't you think that using a town council email address is misleading under the color of law?

What you did to this town was unconscionable. You outright lied about people in this town. You tried to paint people as extremists and terrorists. They are not. I found out for myself.

When I meet you I will continue to smile and shake your hand. Why you might ask?

Because I fear you. I know what you are capable of doing to people. I witnessed it first hand.

Wed, Aug 3, 2011 at 7:11 AM

Susan Lessard <manager@hampdenmaine.gov>

To: Jonathan Henry <jhenry@maine.edu>

Cc: hughestowncouncil@gmail.com, wrighttowncouncil@gmail.com, Andre Cushing <andrec@roadrunner.com>, tombrann@tds.net, lawlistowncouncil@gmail.com, wmshakespeare@hotmail.com, hornbrooktowncouncil@gmail.com, "Thomas A. Russell" <tar@frlegal.com>

Good Morning Jon -

I am sorry to hear that you have received this email, but assure you that we take such things seriously and will do what we can to determine where this email came from.

I will be in touch.

Sue Lessard

[Quoted text hidden]

Wed, Aug 3, 2011 at 10:53 AM

Kristen Hornbrook <hornbrooktowncouncil@gmail.com>

To: Sue Lessard <manager@hampdenmaine.gov>

Cc: hughestowncouncil@gmail.com, wrighttowncouncil@gmail.com, Andre Cushing <andrec@roadrunner.com>, tombrann@tds.net, lawlistowncouncil@gmail.com, wmshakespeare@hotmail.com

Good morning,

I've received comments on this e-mail and have been asked to forward them on to you all.

Kristen

----- Forwarded message -----

From: **Bernie Philbrick** elcobern@aol.com

Kristen,

While I am not sure of who Mahew is, it does appear that this person was in receipt of the slanderous email written by Mayor Hughes about me, my family and HALO to the entire HBA. Perhaps that email alone may be a good starting point. Instead of endorsing a candidate, Mayor Hughes chose to slander, defame and basically lie to the members of HBA. Mayor Hughes should be real proud of herself now. I would start by researching the recipients of Mayor Hughes emails, both town and from Hughes Bros. Which seem to be one in the same if one were to drive through Town of late.

If you followed the slanderous email written by Mayor Hughes then you would of also seen where former Mayor Arnett chose to further promulgate the distortion created by Mayor Hughes by adding his own unique and twisted flavor. The words, "They are certainly entitled to cling to backwoods, uneducated, reality-rejecting views" and the "wild wild west" seem to have been extracted directly from former Mayor Arnett's email to the HBA in support of Mayor Hughe's slander campaign. Mr Arnett was talking about ME and MY FAMILY without having the common courtesy to seek out and talk to me first to see what my views are. After all, I was the candidate.

I urge Ms Lessard to seek out and find who Mayor Hughes and former Mayor Arnett sent their emails to. It should be easy to track down Arnett's emails because he used a Town email account to damage others, months after he quit his position. Which makes me wonder, in the Town of Hampden, how long do you get to keep your Mayor email accounts after you quit? I wonder if by using a Town email account with "mayor" as a title, Mr Arnett thought clout would be granted by the recipient? Who is in charge of Town email accounts and why are they not doing their job? Or, was this person instructed to keep former Mayor Arnett's email active for the sole purpose of a future slander campaign? I truly hope Matt Arnett's, Town of Hampden email account has been closed because his intentions are ill at best.

I truly hope this aids Ms Lessard in her newly founded quest for the truth. Please also keep me updated on your findings. My Attorney may want to use some of the information you find.

Bernie Philbrick
Hampden, ME

Kristen Hornbrook <hornbrooktowncouncil@gmail.com>

**Wed, Aug 3, 2011 at
10:55 AM**

To: Sue Lessard <manager@hampdenmaine.gov>
Cc: hughestowncouncil@gmail.com, wrighttowncouncil@gmail.com, Andre Cushing
<andrec@roadrunner.com>, tombrann@tds.net, lawlistowncouncil@gmail.com,
wmshakespeare@hotmail.com

Good morning,

Another resident has asked me to forward on a comments and a question.

Kristen

----- Forwarded message -----

From: **Lisa Carter** <lisafsa@aol.com>
Date: Wed, Aug 3, 2011 at 10:41 AM

Am I missing something here? Why is the whole town and town government being brought into this? What exactly is Ms. Lessard talking about when she states, "We take

this very seriously"?
Please someone explain this to me if possible.

Lisa Carter

FINANCE COMMITTEE MEETING MINUTES

Monday, August 1, 2011

Attending:

Mayor Janet Hughes
Councilor William Shakespeare
Councilor Jean Lawlis
Councilor Andre Cushing
Tax Collector Cheryl Johnson
Interested residents

Councilor Kristen Hornbrook
Councilor Shelby Wright
Councilor Tom Brann (5:45 p.m.)
Town Manger Susan Lessard

1. Review Minutes of 7/18/2011 – Motion by Councilor Cushing, seconded by Councilor Lawlis to approve. Unanimous vote
2. Review & Signature of Warrants – Warrants were reviewed and signed.
3. Old Business
 - a. Review of Code of Ethics, Council Rules, Charter Provisions (continued) The Committee reviewed additional portions of the Code of Ethics and a number of items were identified as needing clarification and additional information. Those included
 1. change in definition of family
 2. clarification on gift policy
 3. definition of confidential information
 4. Conflict of Interest with regard to Political activities
 5. Separation in the Penalty section of Town Committees and Employees from Councilors
 6. Information on what other communities do in regard to an Ethics Board or CommitteeThese items are in addition to others that were identified at the last Finance Committee meeting that included
 1. definition of special interest
 2. definition of resident
 3. clarification of public records
 4. clarification of incompatibility of employment or officeThe Town Manager was directed to obtain the requested information and report back to the Committee at the next Finance Committee meeting.
4. New Business
 - a. Motor Vehicle Plate Issuance – Councilor Shakespeare – Town Motor Vehicle Agent Cheryl Johnson attended the meeting to provide the Committee with information related to what is

involved if the Town were to begin issuing license plates. That activity requires secure storage (vault or fireproof locked cabinets), requires that the Town do validation of prior titles and collect sales tax on behalf of the state, and increases staff time per transaction for very little additional money (\$1), and increased reporting to the State. The Town is able to do transactions for persons transferring plates from prior registrations if the vehicle to be registered was purchased from a dealer. The Motor Vehicle branch office in Bangor is on Union Street, only a few miles from Hampden, which is one of the main reasons that both Bangor and Hampden do not issue plates. It was the consensus of the Committee to keep the current practice in regard to plates in effect.

- b. Notice of Boat Abandonment – 12 M.R.S § 1866(2)(C) – Tabled until the August 15, 2011 meeting.
- c. Funding of Public Works Trucks – Motion by Councilor Wright, seconded by Councilor Cushing to recommend to the full Council the purchase of two public works trucks from Darlings to be funded through a 5 year purchase plan. Unanimous vote.
- d. Culvert Replacement Papermill Road – Funding – The Infrastructure Committee recommended to the full Council that Public Works go forward with the culver replacement project on Papermill Road due to its current deteriorated state and because of safety issues related to that deteriorated state. Motion by Councilor Lawlis, seconded by Councilor Shakespeare to recommend to the full council that this project be funded from Public Works Reserve. Unanimous vote.
- e. URIP Funding Acceptance – Public Works & Bus – The Town Manager explained that it was necessary for the Council to approve acceptance of monies from the MDOT for use in town paving, road construction, or debt related to road work. Motion by Councilor Wright, seconded by Councilor Cushing to recommend to the full Council the acceptance of URIP funds for 2011-2012. Unanimous vote.
- f. MDOT Sidewalk Grant Discussion – This item was tabled until more information can be obtained on cost estimates submitted by Woodard and Curran for the proposed sidewalk.

5. Public Comment - None

6. Committee Member Comments – Discussion was held about when review of the Council Rules and Code of Ethics could be held that would allow sufficient time. Starting at 5 is not workable for Councilor Hornbrook. It was the consensus of the Committee to begin Finance Meetings at 5:30, and allow one hour of discussion on those items per meeting until the review is complete.

The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

C-1-a

C-1-b



TO: Mayor Hughes and Hampden Town Council
FROM: Robert Osborne, Town Planner *RO*
SUBJECT: Draft Zoning Ordinance and Draft Shoreland Zoning Ordinance Text
Amendments for Definition of Family
DATE: July 19, 2011

At the July 13, 2011 Planning Board meeting there were votes to recommend "ought-to-pass" the subject amendments of the definition of family of both the Shoreland Zoning Ordinance and Zoning Ordinance. Please find attached a copy of the draft amendments to the Zoning Ordinance and Shoreland Zoning Ordinances.

TOWN OF HAMPDEN

Draft

The Town of Hampden Hereby Ordains
Proposed Amendments to the Zoning Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

ARTICLE 7 DEFINITIONS

7.1. Construction Language - In this Ordinance, certain terms or words shall be interpreted as follows:

The word "person" includes a firm, association, organization, partnership, trust, company or corporation as well as an individual; the present tense includes the future tense, the singular number includes the plural, and the plural includes the singular; the word "shall" is mandatory, and the word "may" is permissive; the words "used" or "occupied" include the words "intended", "designed", or "arranged to be used or occupied", the word "building" includes the word "structure" and the word "dwelling" includes the word "residence", the word "lot" includes the words "plot" or "parcel". In case of any difference of meaning or implication between the text of this Ordinance and any map or illustration, the text shall control.

Terms not defined shall have the customary dictionary meaning.

7.2. Definitions - In this Ordinance the following terms shall have the following meanings unless a contrary meaning is required by the context or is specifically prescribed:

~~*Family:* One (1) or more persons related by blood, adoption or marriage occupying a premises and living as a single housekeeping unit. A family may contain no more than two (2) individuals not related by blood adoption or marriage except for "community living facilities" as defined by Title 30-A, Section 4357 which shall be considered a family.~~

Family: Shall mean an individual occupying a single dwelling unit, or a group of two or more persons occupying a single dwelling unit and living together as a single housekeeping unit, including the sharing of common living, sleeping, cooking and eating facilities. When occupancy of a dwelling unit is by a group of two or more persons, the group of persons occupying the dwelling must either be:

- a. Related by blood, adoption, domestic partnership, or marriage; or
- b. Comprised of two persons who are not related by blood, domestic partnership, adoption or marriage, and any children related to either or both of them by blood, adoption or marriage;
- c. Comprised of persons, whether or not related to each other by blood, domestic partnership, adoption or marriage, but not to exceed four unrelated persons. Family shall not include a group of unrelated persons occupying a boarding home, rooming house, hotel/motel, tourist home or inn.
- d. A Community Living Arrangement as defined by Title 30-A, Section 4357-A.

Note: For the purposes hereof, the number of unrelated persons occupying a dwelling unit shall be calculated as follows: Any persons related by blood, adoption or marriage plus one unrelated person shall be considered to constitute a total of two unrelated persons, and each additional unrelated person shall be added to determine the total number of unrelated persons occupying the dwelling unit. By way of example, two or more related persons occupying a dwelling unit combined with two unrelated persons occupying the dwelling unit yields a total of three unrelated persons occupying the dwelling unit.

TOWN OF HAMPDEN
Draft

The Town of Hampden Hereby Ordains
Proposed Amendments to the Shoreland Zoning Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

17. Definitions.

~~Family: "Family" means one (1) or more persons related by blood, adoption or marriage occupying a premises and living as a single housekeeping unit. A family may contain no more than two (2) individuals not related by blood, adoption or marriage except for "community living facilities" as defined by Title 30-A, Section 4357 which shall be considered a family.~~

Family: Shall mean an individual occupying a single dwelling unit, or a group of two or more persons occupying a single dwelling unit and living together as a single housekeeping unit, including the sharing of common living, sleeping, cooking and eating facilities. When occupancy of a dwelling unit is by a group of two or more persons, the group of persons occupying the dwelling must either be:

- a. Related by blood, adoption, domestic partnership, or marriage; or
- b. Comprised of two persons who are not related by blood, domestic partnership, adoption or marriage, and any children related to either or both of them by blood, adoption or marriage;
- c. Comprised of persons, whether or not related to each other by blood, domestic partnership, adoption or marriage, but not to exceed four unrelated persons. Family shall not include a group of unrelated persons occupying a boarding home, rooming house, hotel/motel, tourist home or inn.
- d. A Community Living Arrangement as defined by Title 30-A, Section 4357-A.

Note: For the purposes hereof, the number of unrelated persons occupying a dwelling unit shall be calculated as follows: Any persons related by blood, adoption or marriage plus one unrelated person shall be considered to constitute a total of two unrelated persons, and each additional unrelated person shall be added to determine the total number of unrelated persons occupying the dwelling unit. By way of example, two or more related persons occupying a dwelling unit combined with two unrelated persons occupying the dwelling unit yields a total of three unrelated persons occupying the dwelling unit.



Check On:

C-2-a

ion

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Sherwood Lowell T. Ir
LAST FIRST MI

ADDRESS: 63 Griffin Ave Hampden 01444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 862-2273 942-8849
HOME WORK

EMAIL: timhs@aol.co

OCCUPATION: Real Estate

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Board of Assessment Review

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? _____

Are there any issues you feel this board or committee should address, or should continue to address? _____

3 YEAR

CONSERVATION COMMITTEE
BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
ECONOMIC DEVELOPMENT COMMITTEE
FRIENDS OF DOROTHEA DIX PARK

DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMITTEE
TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY

Date Application Received: 8/8/2011

COUNCIL COMMITTEE ACTION: _____ DATE: _____

COUNCIL ACTION: _____ DATE: _____

____ NEW APPT ____ REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____

C-3-b

2010 MUNICIPAL TAX RATE CALCULATION FORM*Municipality:* Hampden**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

1. Local Taxable Real Estate Valuation.....	1	550,113,700	
2. Local Taxable Personal Property Valuation.....	2	20,898,600	
3. Total Taxable Valuation (Line 1 plus line 2).....	3	571,012,300	
4. (a) Total of all Homestead Exempt Valuation	4(a)	19,066,800	
(b) Homestead Exempt Reimbursement Value	4(b)	9,533,400	
		(Line 4(a) divided by 2)	
5. (a) Total of all BETE Exempt Valuation	5(a)	7,678,500	
(b) Standard BETE Reimbursement Value	5(b)	5,374,950	
		(Line 5(a) multiplied by 0.7)	

For municipalities requesting Enhanced BETE Reimbursement, please contact MRS for Enhanced Tax Rate Calculator Form

6. Total Valuation Base (Line 3 plus line 4(b) plus line 5(b)).....	6	585,920,650	
---	---	-------------	--

Assessments

7. County Tax.....	7	662,172.00	
8. Municipal Appropriation.....	8	7,089,706.00	
9. TIF Financing Plan Amount.....	9	32,000.00	
10. Local Educational Appropriation (Local Share/Contribution) (Adjusted to Municipal Fiscal Year)	10	5,184,588.00	
11. Total Assessments (Add lines 7 through 10).....	11	12,968,466.00	

ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....	12	650,000.00	
13. Other Revenues: (All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. Do Not Include any Homestead or BETE Reimbursement)	13	3,034,000.00	
14. Total Deductions (Line 12 plus line 13).....	14	3,684,000.00	
15. Net to be raised by local property tax rate (Line 11 minus line 14).....	15	9,284,466.00	

16.	9,284,466.00	X	1.05	=	9,748,689.30	Maximum Allowable Tax
17.	9,284,466.00	/	585,920,650	=	0.015846	Minimum Tax Rate
18.	9,748,689.30	/	585,920,650	=	0.016638	Maximum Tax Rate
19.	571,012,300	X	0.015900	=	9,079,095.57	Tax for Commitment
			(Selected Rate)		(Enter on Page 1, line 13)	
20.	9,284,466.00	X	0.05	=	464,223.30	Maximum Overlay
21.	9,533,400	X	0.015900	=	151,581.06	Homestead Reimbursement
			(Selected Rate)		(Enter on line 8, Assessment Warrant)	
22.	5,374,950	X	0.015900	=	85,461.71	BETE Reimbursement
			(Selected Rate)		(Enter on line 9, Assessment Warrant)	
23.	9,316,138.34	-	9,284,466.00	=	31,672.34	Overlay
	(Line 19 plus lines 21 and 22)				(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant,
Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.



Denise Hodsdon <

C-3-C

Items for Council Agenda

1 message

Gretchen Heldmann <gheldmann@hampdenmaine.gov>

Tue, Aug 9, 2011 at 6:07 PM

To: Denise Hodsdon <clerk@hampdenmaine.gov>, Susan Lessard <manager@hampdenmaine.gov>

Cc: Darcey Peakall <lurahoitpool@hampdenmaine.gov>

Hello,

The Services Committee met last night and made the following motions for items to put on this coming Monday's Council agenda (Councilors Lawlis, Wright, Hornbrook, and Brann present):

Councilor Wright motion to send recommendation to Council to have Woodard & Curran put together a specification for the replacement air handler at the pool, based on the engineering report results, so that the specs can be sent out to bid. Councilor Brann 2nd. All voted in favor. Engineering report attached.

Councilor Brann motion to send the suggested Pool fee changes to the Council to update the Fees Ordinance. Councilor Hornbrook 2nd. All voted in favor. Darcey will be submitting the supporting documents for this to include in the packet.

The Councilors last night said that the handbooks the Committee on Committees developed will also be on this upcoming Council agenda, so I just wanted to mention that as well. There were no motions or further discussion on this, it just came up in conversation and they said they would be "taking action" on it at Monday's meeting.

Thank you,

~G

Gretchen Heldmann
GIS/IT Specialist, Town of Hampden
GeoLibrary Board - Chair & Municipal Representative
<http://www.maine.gov/geolib/>

OFFICE HOURS: Mon.-Thurs. 7:30am-6pm
106 Western Avenue
Hampden, ME 04444
Phone: (207)862.4500 x142
<http://www.hampdenmaine.gov/>



2011.08.05 D Peakell - Pool Ventilation Assessment Memo - D Carter.pdf

79K

**COMMITMENT & INTEGRITY
DRIVE RESULTS**

One Merchants Plaza,
Suite 501
Bangor, Maine 04401
www.woodardcurran.com

T 800.564.2333
T 207.945.5105
F 207.945.5492



MEMORANDUM

TO: Darcey Peakell, Pool Director
FROM: Devon, P.E.
DATE: August 5, 2011
RE: Lura Hoit Pool Ventilation

Darcey,

Thank you for meeting with us to discuss the current operation of the pool building in relation to the failing air handling equipment. As you know, we've previously provided an opinion of probable cost for replacement of the existing heat recovery unit (HRU) with similar equipment. This memo will discuss the merits of that approach and the opinion of probable cost to modify the system and provide a unit that would better meet standard natatorium design criteria regarding occupant health, building longevity, and energy use.

The pool area is currently heated and ventilated using a roof top HRU capable of delivering up to 10,000 cubic feet per minute (CFM) of outside air. The percent of outdoor air is controlled to maintain relative humidity of 60% in the space. Air is delivered to the space through four supply diffusers along each long wall, directing air along the lower half of the wall and to the floor. Return air is supplied to the unit through a single grill located roughly in the center of the room above the pool deck.

Air handling systems for natatoriums should be capable of:

1. Temperature & Humidity Control: Providing temperature and relative humidity within an acceptable range for comfort and health;
2. Indoor Air Quality Control: Controlling pollutant levels using adequate fresh air, directed to appropriate locations;
3. Limit Condensation: Controlling humidity to prevent condensation on surfaces; and
4. Avoid Moisture Migration: Maintaining negative pressure within the pool area to keep moist air out of adjacent rooms and prevent leakage of moist air into wall and ceiling cavities to minimize structural degradation in colder months.

The existing system can control temperature and relative humidity except in the hottest and most humid days of the summer. Adequate air can be provided for pollutant control, although it may not be presently as the control strategy is based on indoor humidity and not occupancy. The control strategy could be modified within the budget previously discussed. However, to better control humidity in summer, further limit condensation in winter, and reduce operating costs year round, a replacement unit with dehumidification capability and duct work modifications should be considered.

A properly-sized and -configured dehumidification unit would be capable of maintaining temperature and humidity in an acceptable range 98 – 99% of the time based on typical weather design standards. A dehumidification unit will return the energy of evaporation back to the room or pool water during periods where outdoor air is suitable for humidity control and therefore provide an increased level of energy efficiency.

In regard to indoor air quality and pollutant control, the existing HRU is actually oversized. It has the ability to provide outdoor air at a rate higher than necessary. Since outside air quantity is controlled on relative



humidity instead of occupancy, however, the unit may not be delivering appropriate outside air at all times. As stated above, controls strategy for a new unit can be tailored to better meet this need within the budget previously discussed.

Currently, the existing duct configuration and HRU provide adequate air along the bottom half of the exterior walls and across the deck and pool surface to break up any chloramines bubble over the water surface. However, dry supply air is not directed over ceiling and upper wall surfaces or exterior doors and windows in order to minimize condensation on those surfaces. Reconfiguration of the duct system would improve air quality and minimize the opportunity for condensation on windows, doors, and the ceiling.

Since the room volume is large compared to the pool surface, a unit chosen for humidity control, cooling capacity, and outdoor air quantity may not have the air capacity to direct air across both interior surfaces and the pool deck/water surface. With the current duct configuration, this should not be an issue but, if duct modifications that allow better coverage are part of a future design, supplemental fan(s) would likely be more cost effective than a larger dehumidification unit.

Pool room depressurization to minimize chlorine odors in adjacent rooms and minimize damage from moist air leaking into wall cavities can be done regardless of the choice of HRU or dehumidifier. This would be accomplished with the controls package and within the previously-discussed budget.

A significant portion of the energy use associated with the pool room goes to humidity control. With the existing HRU, some of the heat in the exhaust air is recovered, but the energy associated with evaporation of pool water is not. A dehumidification unit with refrigerant-based energy recovery would return much of that energy either to the room air or pool water. In addition, during unoccupied hours, a dehumidification unit can close off outside air where the HRU cannot. During occupied hours, less outside air is needed using a dehumidification system vs. a basic HRU, since outside air is used only for pollution control and occupant load and not for dehumidification. Energy savings from these features should have a relatively short simple payback.

We understand you are trying to establish a budget for next year that would include all standard features of typical natatorium design as well as looking towards more economical operation on a life cycle cost basis. Manufacturers' quotations we received for dehumidification equipment were in the high end of the \$50,000 – \$80,000 range we received for an HRU only. With electrical, piping, roofing, duct changes, and possible supplemental fans to complete a dehumidification system, \$20,000 should be added to the original HRU replacement budget, for a probable cost range of \$140,000 – \$165,000.

Increase in yearly maintenance costs for a dehumidification system vs. an HRU should not be significant given similar characteristics to standard air conditioning equipment. There would be additional coils to clean yearly and controls to calibrate periodically. We would anticipate an additional \$800 per year should be added to the maintenance budget. If you decide to move forward with the dehumidification option, you should confirm this with your equipment service contractor.

Corrosion-resistant construction is standard with dehumidifying air handling equipment made specifically for the natatorium market. Therefore, this type of equipment is more likely to resist corrosion longer than an HRU with corrosion resistance like the one that now needs replacement. That is certainly an added benefit of the dehumidification unit that may alone justify the additional \$20,000.

Please call with any questions or comments or if we can assist you with your discussions with the infrastructure committee or Town Manager.

DLC/jiv

C-3-d

David Peter Crocker

ATTORNEY AND COUNSELOR AT LAW
SOLICITOR OF ENGLAND AND WALES
RUSSELL HOUSE
158 PLEASANT AVENUE
PORTLAND, MAINE 04103-3204 USA

Admitted in Maine and New Hampshire
Admitted by the Supreme Court of England and Wales
Regulated by the Solicitors Regulation Authority

(207) 879-0708
FAX (207) 221-6417
EMAIL dpc@davidcrocker.com
WEB www.davidcrocker.com

July 22, 2011

VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED
NO. 7099 3400 0006 5025 2729

Ms. Susan Lessard, Town Manager
Town of Hampden
106 Western Avenue
Hampden, ME 04444

Re: Legal Status of Town of Hampden 2001 Comprehensive Plan

Dear Ms. Lessard:

As you are aware, this office represents the Hampden Association of Landowners. This letter is responsive to Attorney Tom Russell's June 1, 2011, memorandum concerning the proper passage and current validity of Hampden's 2001 Comprehensive Plan. While admitting in his memorandum that the 2000-2001 Planning Board/Planning Committee minutes contain no formal recommendation of the final plan to the Town Council and, indeed, scant references to the planning process itself, he nevertheless concludes that the Planning Board approved the final version of the 2001 Comprehensive Plan by inference. Moreover, Mr. Russell asserts that Section 604 of the Town Charter (which requires formal recommendation by the Planning Board) "doesn't prescribe any particular mechanism for the Planning Board to use in making a recommendation." I must respectfully disagree with Mr. Russell's analysis.

First, it should be pointed out that Section 603(7) of the Town Charter requires the Planning Board "to keep a record of its resolutions, transactions, correspondence, findings, and determinations. All records shall be deemed public and may be inspected at reasonable times." This provision mandates that records be kept of all the Planning Board's activities – even workshop sessions devoted to the Comprehensive Plan. Yet, Mr. Russell candidly admits in Item 14 of his memorandum that there is not a single recorded reference to the 2001 Comprehensive Plan from September 13, 2000 through August 29, 2001, and that no records were kept of Planning Board workshops – in violation of both the Town Charter and the Maine Freedom of Access Act. We have no idea how many workshops were held, who attended or the process of drafting the 2001 plan. How the plan was drafted and who contributed to it is a near complete

mystery.

Second, Section 604 of the Town Charter – requiring the Planning Board’s affirmative recommendation to the Town Council – may *not* be inferred and, indeed, such a practice would run counter to law and town practice. In law, Section 604 simply implements 30-A M.R.S. § 4324(2)(B), which requires the Planning Committee “to make recommendations to the municipal legislative body regarding the adoption and implementation of the [comprehensive plan]”, thereby making the Planning Committee adopt the practices of legislative committees in the Maine Legislature. Yet, in my review of the 1996-2001 Planning Board minutes, I failed to find a single instance in which the Planning Board approved a Comprehensive Plan amendment by inference. To the contrary (and like legislative committees), the standard procedure was to send a “ought to pass/ought not to pass” recommendation to the Town Council by affirmative vote, which was duly recorded in the minutes. Examples may be found in the April 24, 1996, and December 11, 1996, minutes (relating to the 1986 Plan).

Third, Section 604’s affirmative requirement is paralleled in Section 1.5.2 of Hampden’s Zoning Ordinance and Article 800 of its Subdivision Ordinance. Both provisions require the Planning Board to send proposed ordinance amendments to the Town Council with recommendation for passage. Indeed, the Zoning Ordinance provision states that “[f]ailure of the board to make a recommendation within the allotted time shall constitute a recommendation of denial for the purpose of this Ordinance.” The 1996-2001 Planning Board minutes are littered with dozens of such recommendations. In each case, the Planning Board voted “ought to pass/ought not to pass” as would a legislative committee. In fact, the Planning Board minutes of December 12, 2001, reflect such an amendment to the Subdivision Ordinance at the very time that the 2001 Comprehensive Plan was ostensibly being approved.

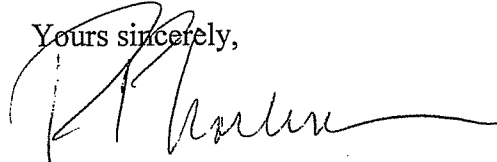
In conclusion, considerable doubt remains as to the validity of the 2001 approval process. If anything, the Planning Board’s failure to comply with Section 604 would tend to indicate denial, not affirmation. But it should be emphasized that the purpose of this analysis is not to create hardship for the Town or “identify damages to associated landowners” as stated in Mayor Hughes’ June 13 email to local businesses. Rather, the purpose is – as stated in my letter of May 2nd – to stress that the Comprehensive Plan process should not be rushed. The Town charter and state statutes are meant to be followed to protect the interests and rights of the residents of Hampden. The entire issue of Maine’s Growth Management Statute, 30-A M.R.S. §§ 4301-4350-A is increasingly controversial and under recently passed LD1 – the Regulatory Reform Act – the State Planning Office’s Comprehensive Plan regulations will doubtless come under scrutiny either by the SPO itself by a Citizens’ Petition to Modify as per 5 M.R.S. § 8055. Either way, the SPO’s Comprehensive Plan rules (as well as the Growth Management Statute) will be subjected to close examination.

In closing, it is HALO’s opinion that simplicity in law and regulation is the most friendly to liberty. Disregarding proper procedure is tantamount to disregarding the rights Hampden’s property owners. The council has agreed that the 2010 Comprehensive Plan was not properly

Ms. Susan Lessard
July 22, 2011
Page 3

enacted. While possibly well-intentioned, the 2010 draft plan is needlessly complex and provides too great an opportunity for mischief in implementation. The Hampden Association of Landowners stands ready to assist in its revision and do so knowledgably and constructively. But there can be no foregone conclusions in the process, however. The *entire* draft plan should be closely scrutinized.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Crocker', with a long horizontal flourish extending to the right.

David P. Crocker

DPC/mb
cc: HALO Board



C-4-a

TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Date of Council Action: 8/15/2011

Public Hearing: Yes _____ No X

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: Highlands Corner Store Frank Clark
Business Name Individual

ADDRESS: 557 Kennebec Rd. PHONE: 862-3747

MAP/LOT: Map 5, Lot 89 DATE: _____

DEPARTMENT REPORT:

Appears to be in compliance with town victualer's
ordinance. Inspected 8/8/11.

DATE: 8/8/2011

BY: _____
Title:

BY: Daniel A. Hughes
Title: FIRE/BUILDING INSPECTOR

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 6/28/2011 PHONE NUMBER: 862-3747
NAME(S): Renee (formerly Henneberry) Clark + Frank Clark KTH
ADDRESS: 557 Kennebec Rd Hampden
NAME OF BUSINESS: Highlands Corner Market
LOCATION OF BUSINESS: 557 Kennebec Rd Hampden
SIGNATURE: Renee Clark Frank Clark

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

Code Enforcement Officer

Daniel A. Higgins
Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.

Cheryl M. Johnson
Tax Collector

Chris M. Boud
Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444

LICENSE FEE: \$50.00

Date Received/Fee Paid:

AUG 01 2011

\$50.00



C-4-b-1

TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Date of Council Action: 8/15/2011

Public Hearing: Yes _____ No X

- ☐ Application for Liquor License
- ☐ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☒ Application for Outdoor Wood-burning Furnace License

NAME: Richard Golding Individual
~~Business~~ Name

ADDRESS: 156 Mayo Rd. PHONE: 862-3587

MAP/LOT: 30/26 DATE: 7/13/2011

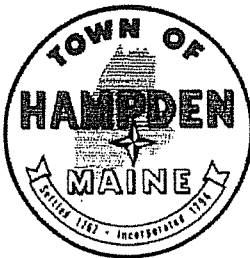
DEPARTMENT REPORT:

Appears to be installed per manufactures recommendations and complies with town ordinance. Inspected on 8/9/11.

DATE: 08/09/2011

BY: _____
Title: _____

BY: Janet Alsup
Title: FIRE / BUILDING INSPECTOR



TOWN OF HAMPDEN

OUTDOOR WOOD-FIRED BOILER ANNUAL LICENSE APPLICATION

INSPECTION REQUIRED

Application Date: 7/11/2011

Property Information:

Property Owner's Name: Richard A. Golding

Phone #: 862-3587

Street Address: 156 Mayo Road

Mailing Address: Same

☒ If this is a renewal and there have been no changes since last license was issued, please check here and sign, date and return form to Town Office. No further information is required.

Last license issued: 8/17/2010

Zoning District: _____ (not permitted in Resource Protection District)

Lot Size: _____ ☐ Acres ☐ Square Feet (3 acre min. lot size)

Outdoor Wood-fired Boiler Setback to Nearest Property Line: _____ feet (150 ft. min.)

Distance to Nearest Residential Structure: _____ feet (200 ft. min.)

Assessor's Tax Map: 30 and Lot: 26

1. Please complete plot plan (see other side) drawn to scale showing the location of the outdoor wood-fired boiler in relation to property lines and existing structures.

2. Please include installation instructions provided by Manufacturer.

- ☐ I have received a copy of the *Town of Hampden Fire Prevention Code*
→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not obtain the permit required by section F-308.3.1 of said ordinance.
- ☐ I have received a copy of the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*
→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not comply with sections 4.2, 4.3, and 4.4 except that the units shall not be made any more non-conforming.
- ☐ I have received a copy of DEP *Chapter 150: Control of Emissions From Outdoor Wood Boilers* QUESTIONS: PLEASE CALL DEP: 287-2437

I hereby agree to operate my outdoor wood-fired boiler in accordance with the *Town of Hampden Fire Prevention Code* and the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*. I also acknowledge my responsibility to renew my license annually.

Owner Signature: Richard A. Golding **Date** 7-11-11

Hampden Town Council Action: ☐ Approved ☐ Denied **Date:** _____

Town Clerk Signature: _____ **Date** _____

****This License Expires:*** _____

Date



C-4-b-2

TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Date of Council Action: 8/15/2011
Public Hearing: Yes No X

- ☐ Application for Liquor License
- ☐ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☒ Application for Outdoor Wood-burning Furnace License

NAME: Rodney Stanhope
Business Name Individual

ADDRESS: 540 Western Ave. PHONE: 862-3463

MAP/LOT: 8/26 DATE: 7/13/2011

DEPARTMENT REPORT:

Appears to be installed per manufacturer recommendation
and complies with town ordinance. Inspected on 8/9/11.

DATE: 08/09/2011

BY: Ben [Signature]
Title: CODE ENFORCEMENT OFFICER

BY: Daniel A. [Signature]
Title: FIRE/BUILDING INSPECTOR



TOWN OF HAMPDEN
OUTDOOR WOOD-FIRED BOILER ANNUAL
LICENSE APPLICATION

INSPECTION REQUIRED

Application Date: 7/12/2011

Property Information:

Property Owner's Name: Rodney W. Stanhope

Phone #: 862-~~357~~ 3463

Street Address: 540 Western Avenue

Mailing Address: Same

☒ If this is a renewal and there have been no changes since last license was issued, please check here and sign, date and return form to Town Office. No further information is required.

Last license issued: 8/17/2010

Zoning District: _____ (not permitted in Resource Protection District)

Lot Size: _____ ☐ Acres ☐ Square Feet (3 acre min. lot size)

Outdoor Wood-fired Boiler Setback to Nearest Property Line: _____ feet (150 ft. min.)

Distance to Nearest Residential Structure: _____ feet (200 ft. min.)

Assessor's Tax Map: 8 and Lot: 26

1. Please complete plot plan (see other side) drawn to scale showing the location of the outdoor wood-fired boiler in relation to property lines and existing structures.

2. Please include installation instructions provided by Manufacturer.

☐ I have received a copy of the *Town of Hampden Fire Prevention Code*
→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not obtain the permit required by section F-308.3.1 of said ordinance.

☐ I have received a copy of the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*

→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not comply with sections 4.2, 4.3, and 4.4 except that the units shall not be made any more non-conforming.

☐ I have received a copy of DEP *Chapter 150: Control of Emissions From Outdoor Wood Boilers* QUESTIONS: PLEASE CALL DEP: 287-2437

I hereby agree to operate my outdoor wood-fired boiler in accordance with the *Town of Hampden Fire Prevention Code* and the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*. I also acknowledge my responsibility to renew my license annually.

Owner Signature: Rodney W. Stanhope **Date** 6 July 2011

Hampden Town Council Action: ☐ Approved ☐ Denied **Date:** _____

Town Clerk Signature: _____ **Date** _____

****This License Expires:*** _____

Date



C-4-b-3

TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Date of Council Action: 8/15/2011

Public Hearing: Yes _____ No X

- ☐ Application for Liquor License
- ☐ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☒ Application for Outdoor Wood-burning Furnace License

NAME: Scott Stanhope Individual

ADDRESS: 99 Emerson Mill Rd. PHONE: 862-2047

MAP/LOT: 8/38C DATE: 7/13/2011

DEPARTMENT REPORT:

Appears to be installed per manufacturer's recommendations and complies with town ordinance. Inspected 8/9/11.

DATE: 08/09/2011

BY: _____
Title: _____

BY: Daniel A. Prusky
Title: FIRE/BUILDING INSPECTOR



TOWN OF HAMPDEN
OUTDOOR WOOD-FIRED BOILER ANNUAL
LICENSE APPLICATION
INSPECTION REQUIRED

Application Date: 7/12/11

Property Information:

Property Owner's Name: Scott Stanhope

Phone #: 862-2047

Street Address: 99 Emerson Mill Road

Mailing Address: Same

☒ If this is a renewal and there have been no changes since last license was issued, please check here and sign, date and return form to Town Office. No further information is required.

Last license issued: 8/17/2010

Zoning District: _____ (not permitted in Resource Protection District)

Lot Size: _____ ☐ Acres ☐ Square Feet (3 acre min. lot size)

Outdoor Wood-fired Boiler Setback to Nearest Property Line: _____ feet (150 ft. min.)

Distance to Nearest Residential Structure: _____ feet (200 ft. min.)

Assessor's Tax Map: 8 and Lot: 38C

1. Please complete plot plan (see other side) drawn to scale showing the location of the outdoor wood-fired boiler in relation to property lines and existing structures.
 2. Please include installation instructions provided by Manufacturer.
- ☐ I have received a copy of the *Town of Hampden Fire Prevention Code*
→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not obtain the permit required by section F-308.3.1 of said ordinance.
- ☐ I have received a copy of the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*
→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not comply with sections 4.2, 4.3, and 4.4 except that the units shall not be made any more non-conforming.
- ☐ I have received a copy of DEP *Chapter 150: Control of Emissions From Outdoor Wood Boilers* **QUESTIONS: PLEASE CALL DEP: 287-2437**

I hereby agree to operate my outdoor wood-fired boiler in accordance with the *Town of Hampden Fire Prevention Code* and the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*. I also acknowledge my responsibility to renew my license annually.

Owner Signature: Scott Stanhope **Date:** 7/18/11

Hampden Town Council Action: ☐ Approved ☐ Denied **Date:** _____

Town Clerk Signature: _____ **Date:** _____

****This License Expires:*** _____
Date



C-4-b-4

TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Date of Council Action: 8/15/2011

Public Hearing: Yes _____ No X

- ☐ Application for Liquor License
- ☐ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☒ Application for Outdoor Wood-burning Furnace License

NAME: Gary Thibodeau Individual

ADDRESS: 665 Western Ave. PHONE: 862-6853

MAP/LOT: Map 8, Lot 14 DATE: 8/9/2011

DEPARTMENT REPORT:

Appears to be installed per manufacturers recommendations
and complies with town ordinance. Inspected 8/9/11.

DATE: 8/9/2011

BY: _____
Title: _____

BY: Daniel A. Pizley
Title: FIRE/BUILDING INSPECTOR



TOWN OF HAMPDEN
OUTDOOR WOOD-FIRED BOILER ANNUAL
LICENSE APPLICATION
INSPECTION REQUIRED

Application Date: AUG 09 2011

Property Information:

Property Owner's Name: Gary Thibodeau

Phone #: 862-6853

Street Address: 665 Western Avenue

Mailing Address: Same

☒ If this is a renewal and there have been no changes since last license was issued, please check here and sign, date and return form to Town Office. No further information is required.

Last license issued: 8/17/2010

Zoning District: _____ (not permitted in Resource Protection District)

Lot Size: _____ ☐ Acres ☐ Square Feet (3 acre min. lot size)

Outdoor Wood-fired Boiler Setback to Nearest Property Line: _____ feet (150 ft. min.)

Distance to Nearest Residential Structure: _____ feet (200 ft. min.)

Assessor's Tax Map: _____ and Lot: _____

1. Please complete plot plan (see other side) drawn to scale showing the location of the outdoor wood-fired boiler in relation to property lines and existing structures.

2. Please include installation instructions provided by Manufacturer.

☐ I have received a copy of the *Town of Hampden Fire Prevention Code*

→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not obtain the permit required by section F-308.3.1 of said ordinance.

☐ I have received a copy of the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*

→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not comply with sections 4.2, 4.3, and 4.4 except that the units shall not be made any more non-conforming.

☐ I have received a copy of DEP *Chapter 150: Control of Emissions From Outdoor Wood Boilers* QUESTIONS: PLEASE CALL DEP: 287-2437

I hereby agree to operate my outdoor wood-fired boiler in accordance with the *Town of Hampden Fire Prevention Code* and the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*. I also acknowledge my responsibility to renew my license annually.

Owner Signature: _____

Date: 7/24/11

Hampden Town Council Action: ☐ Approved ☐ Denied

Date: _____

Town Clerk Signature: _____ **Date:** _____

***This License Expires:** _____

Date



Susan Lessard <manager@hampdenmaine.gov>

Google Apps Email Upgrade Pricing

2 messages

Gretchen Heldmann <gheldmann@hampdenmaine.gov>

Mon, Jun 13, 2011 at 5:49 PM

To: Susan Lessard <manager@hampdenmaine.gov>

Hello,

We currently have a grandfathered version of Google Apps for Government, with an allotted 50 user accounts free, 43 of which are currently in use. Google hosts the entire email system, routing through our hampdenmaine.gov address. I am designated as the System Administrator and have access to the "Dashboard" to set up and delete user accounts, reset passwords, and create common group mailing lists.

From this site: <http://www.google.com/apps/intl/en/business/faq.html>

It appears we would have to not only pay for however many additional accounts, but would then have to start paying for every user account we currently have:

I'm upgrading from Standard to Google Apps for Business. Will I be charged for my existing Google Apps user accounts?

When you upgrade your domain, all of your Google Apps user accounts will become Google Apps for Business user accounts. You will be charged for all of your user accounts.

Here's how pricing works:

Pricing

How do the Google Apps for Business pricing plans work?

There are two pricing plans available for Google Apps for Business customers. You will have the option to choose one during billing setup.

- + Flexible Plan: You have the flexibility to add and delete user accounts at anytime for \$5/user account/month (a total of \$60/user account/year). You only pay for the service that you use during the month and will be billed at the end of each month.
- + Annual Plan: You commit to Google Apps for one year and get a discounted rate of \$50/user account/year. You can add additional users anytime and will be billed at the end of each month for a portion of the annual commitment.

One user account is considered to be one email inbox. The rates are not per domain. For example, if you're on the Flexible Plan, two email inboxes (user1@company.com, user2@company.com) would cost $2 \times \$5 = \10 per month. User aliases and domain aliases are not charged as additional user accounts.

See a [detailed description](#) of what's included.

Which pricing plan (Flexible or Annual) is right for me?

The right pricing plan is based on your unique needs. When making a decision, keep in mind the differences between the Flexible and Annual Plans:

- + Contract term: there is a one year contract with the Annual Plan and no contract with the Flexible Plan.
- + Price: the the Annual Plan is \$50/user account/year and the Flexible Plan is \$5/user account/month, totaling \$60/user account/year.

We have found that contract term is important for companies with a variable workforce. For example, companies that offer vacation services may double in size during the summer months. The Flexible Plan would allow these companies to provide temporary employees with Google Apps and only pay for the service while it's used. User accounts could be deleted when employees leave at the end of the summer.

So it depends on whether you pay per account by year or by month. By year is clearly cheaper, but employees do come and go, as do Councilors. While most of the town office emails are set up by position, that doesn't work for public safety employees, as they are all set up by name and it wouldn't make sense to have "policeofficer1" "policeofficer2" etc.

The current 43 accounts plus 7 Council accounts would cost \$2500 under the Annual Plan, and \$3000 under the Flexible Plan.

Yes, technically right now we have seven "extra" accounts and could set up Council accounts - perhaps as "CouncilDistrict1" "CouncilDistrict2" "CouncilorAtLarge1" etc...but this might confuse the people to try and figure out who's who. There also will come a time when 50 is just not enough - does the email question extend to Planning Board members?

Any other questions please let me know.

Thanks,
~G

Gretchen Heldmann
GIS/IT Specialist, Town of Hampden
GeoLibrary Board - Chair & Municipal Representative
<http://www.maine.gov/geolib/>



Denise Hodsdon <c

C-4-d

Items for Council Agenda

1 message

Gretchen Heldmann <gheldmann@hampdenmaine.gov>

Tue, Aug 9, 2011 at 6:07 PM

To: Denise Hodsdon <clerk@hampdenmaine.gov>, Susan Lessard <manager@hampdenmaine.gov>

Cc: Darcey Peakall <lurahoitpool@hampdenmaine.gov>

Hello,

The Services Committee met last night and made the following motions for items to put on this coming Monday's Council agenda (Councilors Lawlis, Wright, Hornbrook, and Brann present):

Councilor Wright motion to send recommendation to Council to have Woodard & Curran put together a specification for the replacement air handler at the pool, based on the engineering report results, so that the specs can be sent out to bid. Councilor Brann 2nd. All voted in favor. Engineering report attached.

Councilor Brann motion to send the suggested Pool fee changes to the Council to update the Fees Ordinance. Councilor Hornbrook 2nd. All voted in favor. Darcey will be submitting the supporting documents for this to include in the packet.

The Councilors last night said that the handbooks the Committee on Committees developed will also be on this upcoming Council agenda, so I just wanted to mention that as well. There were no motions or further discussion on this, it just came up in conversation and they said they would be "taking action" on it at Monday's meeting.

Thank you,
~G

Gretchen Heldmann
GIS/IT Specialist, Town of Hampden
GeoLibrary Board - Chair & Municipal Representative
<http://www.maine.gov/geolib/>

OFFICE HOURS: Mon.-Thurs. 7:30am-6pm
106 Western Avenue
Hampden, ME 04444
Phone: (207)862.4500 x142
<http://www.hampdenmaine.gov/>



2011.08.05 D Peakell - Pool Ventilation Assessment Memo - D Carter.pdf

79K

ARTICLE 8
POOL

- 8.1. *Susan G. Abraham Memorial Endowed Scholarship* provides the opportunity to learn to swim (see 8.9 & 8.10) to those who could not otherwise afford it. The scholarship is based on individual assessment of financial need and must be resident of Hampden, Winterport or Newburg.

8.2.	<i>Annual Resident Membership Fees:</i>		<i>New Fees</i>
8.2.1.	Family	\$255.00	
8.2.2.	Single Adult	\$155.00	
8.2.3.	Youth/Teen	\$120.00	
8.2.4.	Senior	\$145.00	
8.3.	<i>Six Month Resident Membership Fees:</i>		
8.3.1.	Family	\$155.00	
8.3.2.	Single Adult	\$95.00	
8.3.3.	Youth/Teen	\$75.00	
8.3.4.	Senior	\$90.00	
8.4.	<i>Three Month Resident Membership Fees:</i>		
8.4.1.	Family	\$95.00	
8.4.2.	Single Adult	\$60.00	
8.4.3.	Youth/Teen	\$50.00	
8.4.4.	Senior	\$55.00	
8.5.	<i>Annual Non-Resident Membership Fees:</i>		
8.5.1.	Family	\$280.00	
8.5.2.	Single Adult	\$180.00	
8.5.3.	Youth/Teen	\$145.00	
8.5.4.	Senior	\$170.00	
8.6.	<i>Six Month Non-Resident Membership Fees:</i>		
8.6.1.	Family	\$170.00	
8.6.2.	Single Adult	\$110.00	
8.6.3.	Youth/Teen	\$90.00	
8.6.4.	Senior	\$105.00	
8.7.	<i>Three Month Non-Resident Membership Fees:</i>		
8.7.1.	Family	\$105.00	
8.7.2.	Single Adult	\$70.00	
8.7.3.	Youth/Teen	\$60.00	
8.7.4.	Senior	\$65.00	
8.8.	<i>Daily Swim Fee during family or lap swim times</i>		
8.8.1.	Single Swim - Resident	\$4.00	
8.8.2.	Single Swim - Non-Resident	\$5.00	
8.8.3.	Resident 12 Use Punch Card	\$30.00	New
8.8.4.	Non-Resident 12 Use Punch Card	\$36.00	\$42

8.9.	<i>Resident Swim Lessons</i>		
8.9.1.	Members	\$36.00	\$4.50 per class
8.9.2.	Non-Members	\$44.00	\$5.50 per class
8.10.	<i>Non-Resident Swim Lessons</i>		
8.10.1.	Members	\$40.00	\$6.00 per class
8.10.2.	Non-Members	\$48.00	\$7.00 per class
8.11.	Private Swim Lessons		
8.11.1	Resident Member		
	1 Child	\$15.00 per class	
	2 Children	\$20.00 per class	
8.11.2	Resident Non-member		
	1 Child	\$20.00 per class	
	2 Children	\$25.00 per class	
8.11.3	Non-resident Member		
	1 Child	\$20.00 per class	
	2 Children	\$25.00 per class	
8.11.4	Non-resident Non-member		
	1 Child	\$25.00 per class	
	2 Child	\$30.00 per class	
8.12.	<i>Resident Adult Aqua Aerobics</i> (10 Classes):		
8.11.1.	Members	\$25.00	
8.11.2.	Non-Members	\$30.00	
8.13.	<i>Non-Resident Adult Aqua Aerobics</i> (10 Classes):		
8.12.1.	Members	\$30.00	
8.12.2.	Non-Members	\$35.00	
8.14.	<i>Adult Aqua Aerobics Drop Ins:</i>		
8.14.1.	Members	\$4.00/class	
8.14.2.	Non-Members	\$5.00/class	
8.15.	<i>Gentle Aerobics</i>	\$2.50/class	Delete: use
	same fee structure as Aqua Aerobics see 8.12 & 8.13		
8.16.	<i>Pool Facility Rental Fees</i> (Limited Availability):		
8.16.1.	Resident Pool Rental	\$70.00/hour	30 total guests
8.16.2.	Resident Lounge Rental	\$20.00/hour	
8.16.3.	Non-Resident Pool Rental	\$85.00	30 total guests
8.16.4.	Non-Resident Lounge Rental	\$25.00	
	8.16.5. Additional Guests (As Required by Rules)	\$15.00	
8.17.	<i>Swim Diaper</i>	\$1.00	

	Increase Recommendations						
						Increased Revenue Estimate	
Swim Lessons Non-Resident	Per class					for 12 months	
Member	\$ 6.00						
Non-Member	\$ 7.00					\$5,000	
	Private Lessons						
	Resident	Non - Resident					
Member	15/20	20/25					
Non-Member	20/25	25/30					
	One child/two children					\$3,400	
Discontinue Gentle Aerobic Punch Card, increase drop in fee to Aqua Exercise Prices							
see payment options						\$700	
Non- Resident Punch Card	\$ 42.00	\$3.50 per punch				\$2,200	
				TOTAL		\$11,300	



C-4-e

Denise Hodsdon <

Re: Hi

3 messages

Susan Lessard <manager@hampdenmaine.gov>

Wed, Aug 3, 2011 at 8:18 AM

To: Kristen Hornbrook <hornbrooktowncouncil@gmail.com>

Cc: wrighttowncouncil@gmail.com, Andre Cushing <andrec@roadrunner.com>, Bill Shakespeare <wmshakespeare@hotmail.com>, Denise <clerk@hampdenmaine.gov>, Janet Hughes <hughestowncouncil@gmail.com>, Jean Lawlis <lawlistowncouncil@gmail.com>, "Thomas A. Russell" <tar@frlegal.com>, Tom Brann <hampdendistrict2@hotmail.com>

Good Morning -

I will add that to the agenda for August 15th under Old Business since the topic of the Citizen Comp Plan Committee has been discussed before.

Sue

On Wed, Aug 3, 2011 at 8:16 AM, Kristen Hornbrook <hornbrooktowncouncil@gmail.com> wrote:

Good morning Sue,

I would like to request a topic be added to the next Council Agenda for discussion.

Please add a discussion of new rules for Citizen Comprehensive Plan Committee to the next Council Agenda.

Thank you very much,

Kristen

Janet Hughes <hughestowncouncil@gmail.com>

Wed, Aug 3, 2011 at 10:00 AM

To: Kristen Hornbrook <hornbrooktowncouncil@gmail.com>, Susan Lessard <manager@hampdenmaine.gov>

Cc: wrighttowncouncil@gmail.com, Andre Cushing <andrec@roadrunner.com>, Bill Shakespeare <wmshakespeare@hotmail.com>, Denise <clerk@hampdenmaine.gov>, Jean Lawlis <lawlistowncouncil@gmail.com>, Tom Brann <hampdendistrict2@hotmail.com>

Kristen,

Could you please be more specific on the title, so as not to cause undue concern. Perhaps Council involvement in the Citizens Comp...Plan Committee? (If that is the subject). Otherwise it has the appearance that the Committee is bringing this item etc...

I appreciate your help on this.

Janet

[Quoted text hidden]

Kristen Hornbrook <hornbrooktowncouncil@gmail.com>

Fri, Aug 5, 2011 at 8:51 AM

To: Janet Hughes <hughestowncouncil@gmail.com>

Cc: Susan Lessard <manager@hampdenmaine.gov>, wrighttowncouncil@gmail.com, Andre Cushing <andrec@roadrunner.com>, Bill Shakespeare <wmshakespeare@hotmail.com>, Denise <clerk@hampdenmaine.gov>, Jean Lawlis <lawlistowncouncil@gmail.com>, Tom Brann <hampdendistrict2@hotmail.com>

Hello all and happy Friday,

I would like the topic of discussion listed on the agenda as I mentioned in my request e-mail.

It is the new rule that I would like to have discussed and it pertains to everyone in the audience, not just councilors.

Sue, could you please also add this topic to 'new business' and not 'old business' as this particular rule has not been

discussed before. Thank you. :)

Kristen

[Quoted text hidden]
